

Certificated Superintendent's Roundtable

**January 31, 2024
Minutes**

Chairperson, Jerie La Roche called the meeting to order at 3:35 p.m. with the following representatives present:

Jerie La Roche, Special Ed.
Angelica Hernandez, Ira Harbison
Diana Whitaker, Palmer Way
Danielle Abrams, Central
Alejandro Perez, Lincoln Acres
Tamlyn McKean, NCETA

District Office Representatives present:

Leighangela Brady
Vanessa Ceseña
Ryan Burke
Maritza Koeppen
Sharmila Kraft

1. Welcome and introductions- Jerie La Roche
 - a. Approval of September 20, 2023 draft minutes.
 - Angelica H. moved and Diana W. seconded. All were in favor, none opposed.
2. Roundtable Celebrations
Members shared celebrations items.
3. M&O break projects schedule – Angelica
 - Angelica requested a list of programmed M&O projects during the school year so that teachers can prepare their classrooms. Ryan will follow up with David and share the schedule with teachers when available. Diana also requested a list of classrooms used by REACH during breaks and rooms used for professional growth day. Sharmila will follow up with principals for the list.
4. Open Forum
 - Diana shared challenges with student apathy and motivation. Jerie also shared challenges and requested that universal protocols and available support be shared with teachers. Sharmila shared Ed. Code and resources that can be used by everyone.
 - Danielle and Tamlyn shared intercom and internet not working during a secured campus but has then been fixed. Leighangela shared this project is part of a current

plan in development with architects. All intercoms will be heard throughout campuses when finalized.

- Diana shared that there are too many enrichment programs during the school year and teachers are not informed ahead of time. Sharmila shared that information is communicated with the fifth and sixth grade teachers beforehand for input and shared background, purpose, and CORE instruction of these programs. Leighangela explained that in some cases, teachers are not informed when funding is provided by the state and programs must be accepted before the deadline. They agreed that communication beforehand will be shared whenever possible.
- Diana asked if open house during the summer was a mandate? Sharmila shared that this event is for parents to have access to the classroom, but they may combine it with a festival, with approval by the school principal.
- Danielle inquired about the continuation of fence slabs throughout the perimeter of the site. Leighangela explained the process of the project and shared that due to safety concerns, the project had been stopped.
- Jerie asked about the process for closure on items brought up during the meetings. Leighangela shared she will review a list of the accomplishments to close items out at a future meeting.

The meeting was adjourned at 5:07 p.m.

Vanessa Ceseña, Recorder